

Standards of Progress and Attendance

Public Law requires education assistance benefits to veterans and other eligible persons be discontinued when the student ceases to attend or to make satisfactory progress toward completion of their training objective. The school is required to have and to enforce standards of progress and conduct for the programs to be approved for Veterans Administration Benefits. No Payment of education benefits will be made for courses for which the grade assigned is not used when computing graduation requirements.

Attendance

Students are expected to attend all session of each class in which they are enrolled. Excessive absences may result in the student being dropped from their class. If unusual circumstances prevent the student from attending, they should notify the college. However, the decision to retain a student in class is the decision of the instructor. Students are responsible for ensuring that they are dropped from class and should not rely on the instructor or other processes dropping them (WHCL catalog p. 24).

Regular attendance at all class session is a primary obligation of the veteran student. Both the successful competition of college work and the financial support of the college are dependent on regular attendance. Each college instructor will explain the absence policy for their class at the beginning of the semester; however, failure to attend regularly, may result in a reduction of the students final grade, or in the student being dropped from the class altogether.

Course Repetition

Students may repeat courses in which substandard grades (“D”, “F”, and “NP”) were earned. Students are allowed to repeat the courses only one time (WHCL catalog p. 24).

Punitive Grades

- ✓ **VA mandates WHC Veteran Services report all “W” and “F” grades** due to not completing attendance for the semester. You could receive an overpayment bill due to incomplete attendance of a “W” in a class.
- ✓ If you complete the semester class, including the final exam and receive an “F” grade, VA may not place you with an overpayment situation. (See Probation and Dismissal guidelines in the WHC catalog p. 24).

Grading System/minimum satisfactory grade level

A VA benefit receipt must receive and maintain a minimum 2.0 (“C”) GPA for all units for which they are certified per each semester. Any grade in which the student receives 0.0 grade point is considered failing for VA progress standards. In addition, a GPA of 2.0 must be maintained within the major (WHCL catalog p. 25).

Good Standing, Probation, and Dismissal

Below is a brief summary of the college’s academic progress standards. Refer to the college catalog for more information. The Admissions & Records Office and the VA Counselor/Advisor will make notification of any probation status.

Good Standing

Students at WHCL are required to maintain a specific level of academic performance to be in good standing. (WHCL catalog p. 27).

Academic Probation

The student who has a grade point average (GPA) of less than 2.00 (“C”) for the most recently completed semester will be on academic probation. (WHCL catalog p. 27).

Progress Probation

The student who has attempted 12 or more credits at WHCL, but has not completed at least 33 percent of those credits with a letter grade or a passing/credit grade will be on progress probation. (WHCL catalog p. 27).

Dismissal

A student who does not meet the college minimum standards will be subject to dismissal from the college. A dismissed student is not eligible to register for credit classes (WHCL catalog p. 27).

Certification following reinstatement

Veterans Request for Certification must be received along with documentation from the VA Counselor that you are eligible to register or classes. Refer to the college catalog to review the procedures for reinstatement following dismissal (WHCL catalog p.27).

Student Signature

Date

Student ID# _____

Certifying Official Signature

Date