



WEST HILLS COMMUNITY COLLEGE DISTRICT

Board of Trustees
9900 Cody Street
Coalinga, CA 93210
(559) 934-2100

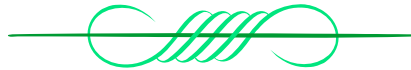
AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday – September 22, 2009

**Location: West Hills College Lemoore – Conference Center, Room 253
555 College Avenue – Coalinga, CA 93210**

Time: 1:00 p.m.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order / Open Session

- Flag Salute
- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report – Ms. Anita Bart & Ms. Stephanie Droker, Academic Senate Presidents
- WHCFA Report – Ms. Marty Ennes, WHCFA President
- CSEA Report – Mr. Mark Millett, CSEA President
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Willard Lewallen, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor's Report – Dr. Frank Gornick, Chancellor
 - West Hills Community College Foundation Quarterly Report – Dr. Rick Post, Interim Executive Director

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-10 Minutes
- CA-11 Warrants
- CA-12 Declaration of Surplus Property
- CA-13 Out of State Travel
- CA-14 Personnel Transactions

IV. Chancellor's Office

- CO-5 Review of Administrative Procedure 2712, Conflict of Interest Code
- CO-6 Review of Board Policy and Administrative Procedure 6305, Fiscal Grants Management
- CO-7 Consideration of Curriculum Committee Action Report for West Hills College Lemoore
- CO-8 Consideration of District and College Reorganization Plans to include new and revised job descriptions

V. Fiscal Services

- FS-16 Fiscal Services Report
- FS-17 Consideration of contract award for lab testing and inspection for the West Hills College Lemoore Multi-Use Sports Complex
- FS-18 Consideration of Firearms Transfer and Indemnity Agreement between the City of Lemoore and the West Hills Community College District

VI. Personnel Services

- PS-1 Consideration of new job description
 - Director of Special Grant Programs (Classified Management)

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: October 27, 2009

VIII. Closed Session

- Anticipated Litigation (as per Government Code Section 54956.9).
Number of potential cases: 2
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

IX. Adjournment

Personnel Transactions

1. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Georgatos, Darlene	Director of Enrollment Services District Office	8-16 hrs/wk	Range 31 Step 13	District	9/8/09 – 10/31/09	
Olson, Melinda	Office Manager West Hills College Lemoore	15 hrs/wk	Range 18 Step 10	District	9/1/09 – 9/30/09	
Zucilla, Sandra	Child Development Center Assistant San Joaquin Child Dev. Center	40 hrs/wk	Range 23 Step A	Grant	9/23/09 – 12/31/09	

2. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Jackson, Caroline	Child Development Center Teacher Range 40, Step E	Child Dev. Center Master Teacher Range 45, Step C	9/22/09	

3. Leave of Absence

Name	Title & Location	Effective Date	Additional Information
Ochoa, Adriana	Secretary West Hills College Coalinga	9/21/09 – 12/14/09	FMLA Request

4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Flores, Raphael	Advising Specialist West Hills College Lemoore	9/1/09
Green, Brian	Advising Specialist West Hills College Lemoore	8/14/09
Ibanez, Olivia	Child Development Center Site Supervisor North District Center, Firebaugh	7/31/09