



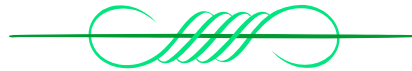
AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - May 17, 2011

Location: West Hills Community College District - Board Room
9800 Cody Street - Coalinga, CA 93210

Time: 3:00 p.m.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order/Open Session

- Flag Salute
- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. John Ieronimo, CSEA President
- Student Trustee Report - Mr. Ryan Cardoza, SGA President, West Hills College Lemoore
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor

III. Public Hearing

- Public Hearing on (1) the criteria, including communities of interest, to guide the process of adjusting trustee areas for the election of members to

the Board of Trustees, and (2) changing the college district’s electoral system from a “from-trustee areas” system to a “by-trustee areas” system:

- A. Overview of the redistricting process and timeline, the timeline for change to “by-trustee area” elections, and the legal criteria governing the adjustment of trustee area boundaries (Mr. Sean Welch, Attorney at Law)
- B. Census 2010 demographic characteristics of the West Hills Community College District Board of Trustees election districts (Ms. Jeanne Gobalet, Ph.D.)
- C. Public testimony on redistricting criteria and changing to “by-trustee area” elections
- D. Board discussion and vote, as needed, on possible action:
 1. Resolution in the matter of establishment of trustee areas and to petition the County Committee to change the method of election to “by-trustee” area elections
 2. Instruct demographic consultant to develop two alternative scenarios for adjusting boundaries of trustee areas

IV. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-54 Minutes
- CA-55 Warrants
- CA-56 Surplus Property Sale Request
- CA-57 Change in Bid Threshold
- CA-58 Personnel Transactions

V. Chancellor’s Office

- CO-51 Consideration of resolution in the matter of establishment of trustee areas and to petition the County Committee to change the method of election to “by-trustee” area elections
- CO-52 Consideration of resolution in the matter of calling a Governing Board Member election, November 8, 2011
- CO-53 Consideration of proposed 2011-2012 Board of Trustees meeting schedule
- CO-54 Consideration of appointment to Citizens’ Bond Oversight Committee, SFID #2 (Coalinga Area)
 - Sylvia Chavez

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- CO-55** Consideration of tenure recommendations from West Hills College Coalinga
- Al Graves
 - Sherry Barragan
 - Giselle Simon
- CO-56** Consideration of tenure recommendations from West Hills College Lemoore
- Stephanie Droker
 - Veronica Grijalva
 - Vera Kennedy
 - Kent Olson
 - Michael Rodriguez
- CO-57** Consideration of resolution in the matter of child care and adult food program for the district’s child development centers
- CO-58** Consideration of honorary degree
- Jay Mahfood, to be awarded by West Hills College Coalinga
- CO-59** Consideration of Board Policy 6819, Fire Safety and Prevention Plan
- CO-60** Consideration of Board Policy 7343, Injury and Illness Prevention Program
- CO-61** Review of Administrative Procedure 4020, Program, Curriculum, and Course Development

VI. Fiscal Services

- FS-41** Fiscal Services Report
- Budget Reductions Update
- FS-42** Consideration of increase in residence halls rent and meal plans
- FS-43** Consideration of contract award for North District Center, Firebaugh video surveillance project
- FS-44** Consideration of resolution in the matter of acquisition of property in Firebaugh, California
- FS-45** Consideration of contract education services agreement between the City of Parlier and the West Hills Community College District
- FS-46** Consideration of professional services agreement for Public/Private Ventures

VII. Personnel Services

- PS-13** Consideration of new administrative job description
- District Director of Health Careers
- PS-14** Consideration of resolution in the matter of reduction and/or elimination of classified services in the child development centers

- PS-15** Consideration of resolution in the matter of reduction and/or elimination of classified management services in the child development centers

VIII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: June 7, 2011; June 28, 2011

IX. Closed Session

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Conference with Labor Negotiator (as per Government Code Section 54957.6). Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CSEA; CTA. Unrepresented employees: Administrative; Management; Confidential.
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California

X. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Gonzalez, Maria del Rosaria	Accounting Services Technician I Classified District Office	40 hrs/wk 12 mo/yr	Range 49 Step A	Grant	5/16/11	Replacement for Penny Wilson
Veng, Tang	Accounting Services Technician I Classified District Office	40 hrs/wk 12 mo/yr	Range 49 Step A	Grant	6/1/11	New position

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Wynn, Gerra	Financial Aid Assistant Classified West Hills College Lemoore	40 hrs/wk	Range 33 Step A	Grant	5/18/11 – 6/30/11	

3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Banda, Graciela	Child Dev. Center Master Teacher Classified North District Center, Firebaugh Range 45, Step E	Child Dev. Center Site Supervisor Classified Management North District Center, Firebaugh Range 17, Step 2	4/12/11 – 5/31/11	Temporary assignment; working out of class
Cowden, Joy	Interim Coordinator of Special Grants Classified Management District Office	Coordinator of Special Grants Classified Management District Office	5/9/11	Grant funded
Hernandez, Tiffany	Financial Aid Assistant II Classified West Hills College Lemoore Range 42, Step F	Financial Aid Coordinator Classified West Hills College Lemoore Range 51, Step C	5/3/11 – 6/30/11	Temporary replacement for America Bryant
Herrera, Maria	Child Development Center Assistant Classified North District Center, Firebaugh Range 23, Step E	Child Dev. Center Associate Teacher Classified North District Center, Firebaugh Range 30, Step B	4/4/11 – 6/30/11	Temporary assignment; working out of class
Pappas, Sheila	Financial Aid Assistant I Classified West Hills College Coalinga 19 hrs/wk, 12 mo/yr	Financial Aid Assistant I Classified West Hills College Coalinga 40 hrs/wk, 12 mo/yr	5/3/11 – 6/30/11	Temporary coverage
Riddle, Rebecca	Financial Aid Assistant II Classified West Hills College Coalinga Range 42, Step B	Financial Aid Coordinator Classified West Hills College Coalinga Range 51, Step A	5/1/11 – 6/30/11	Temporary replacement for Kira Tippins
Watts, Kathy	Director of Child Dev. Centers Administrative District Office 12 months/yr	Director of Child Dev. Centers Administrative District Office 11 months/yr	7/1/11	Voluntary reduction in assignment due to budget cuts

3. Changes in Assignment (continued...)

Wright, Anita	Interim Dir. of Special Grant Programs Administrative District Office	Director of Special Grant Programs Administrative District Office	5/2/11	
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4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Cota, Jessie	Advising Specialist West Hills College Coalinga	6/30/11
Smith, Danielle	Child Development Center Assistant West Hills College Coalinga	5/9/11