

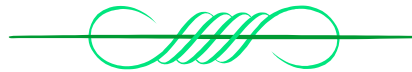


**AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD**

**Tuesday - February 22, 2005**

**Location: West Hills Community College District Board Room  
9800 Cody Street - Coalinga, CA 93210**

**Time: 3:10 p.m. (time approximate after Financing Corporation meeting)**



**I. Call to Order / Open Session**

- Introduction of Guests
- Public Comments

*This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.*

**II. Reports from Organizations / Colleges / District Office**

- Academic Senate Report - Mr. Marlon Hall & Mr. David Rengh, Academic Senate Presidents
- WHCFA Report - Mr. John Bart, WHCFA President
- CSEA Report - Mr. Tony Garcia, CSEA President
- ASB Report - Mr. Willie Lee, Student Government Association President
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Anthony Tricoli, President
- West Hills College Lemoore - Mr. Don Warkentin, Interim President
- Chancellor's Report - Dr. Frank Gornick, Chancellor
  - Mr. Bill Skinner, Consultant for the City of Coalinga Planning Commission will provide a presentation on the master plan for the old school farm property
  - Dr. Frank Gornick will provide a presentation on the policy and procedure review process

**III. Consent Agenda**

*All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board*

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*member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.*

- CA-32** Minutes of January 11, 2005; January 25, 2005; February 4, 2005; and February 10, 2005 Board meetings
- CA-33** Warrants
- CA-34** Declaration of Surplus Property
- CA-35** Change in Bid Threshold
- CA-36** Personnel Transactions

#### **IV. Chancellor's Office**

- CO-16** Review of Curriculum Committee Action Report, Fall 2004 for West Hills College Coalinga
- CO-17** Consideration of curriculum for AOJ 56, Hospital Peace Officer Training Academy
- CO-18** Consideration of Board Policies and Administrative Procedures
- New Board Policy 7100, Commitment to Diversity
  - New Board Policy 7120, Recruitment and Selection
  - New Board Policy 3420, Equal Employment Opportunity
  - New Board Policy 7130, Compensation
  - Revised Board Policy and Administrative Procedure 7210, Employment of Academic Employees
  - Revised Board Policy 7230, Employment of Classified Employees
  - New Board Policy 7240, Employment of Confidential Employees
  - Revised Board Policy and Administrative Procedure 7250, Employment of Administrators
  - New Board Policy 7260, Employment of Classified Managers

#### **V. Fiscal Services**

- FS-33** Fiscal Services Report
- FS-34** Presentation and consideration of Auditor's Report for 2003-2004
- FS-35** Consideration of resolution in the matter of the District's participation in the 2005-2006 Piper-Jaffray California Cash Reserve Program (Tax and Revenue Anticipation Notes – TRANs)
- FS-36** Consideration of substitution of site utilities subcontractor for West Hills College Lemoore, Phase 2B Initial Buildings project
- FS-37** Consideration of the following change order:
- Change Order No. 4 – West Hills College Coalinga Library Expansion project

**VI. Board Reports/Comments/Requests and Announcements**

- Board Reports
- Announcement of next Board meeting: March 8, 2005

**VII. Closed Session**

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Existing Litigation (as per Government Code Section 54956.9(a)). Names of cases: Grant v. West Hills Community College District, et al; West Hills Community College District v. Doucette, et al
- Discussion of land acquisition/disposition of property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California
- Conference with Labor Negotiators (as per Government Code Section 54957.6). Agency negotiator: Director of Human Resources. Employee organizations: CTA; CSEA

**VIII. Adjournment**

## Personnel Transactions

### 1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Lopez, Paul	Security Guard West Hills College Coalinga	19 hrs/week 12 mo/year	Range 32 Step A	District	2/1/05	New position
Meza, Martha	Child Development Center Assistant Avenal Infant Center	19 hrs/week 9 mo/year	Range 23 Step A	Grant	2/1/05	Replacement for Guadalupe Camacho
Ramirez, Alicia	Child Development Center Assistant West Hills College Coalinga	19 hrs/week 12 mo/year	Range 23 Step A	Grant	2/1/05	Replacement for Brianna McSheehy

### 2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Dates	Additional Information
Bustamante, Peter	Media Specialist West Hills College Coalinga	40 hrs/week	Range 50 Step A	District	2/23/05 – 6/30/05	Temporary replacement for Andrea Robinson
Giron, Isauro	Food Service Manager/Cook West Hills College Coalinga	40 hrs/week	Range 15 Step A	Auxiliary	1/31/05 – 6/30/05	Temporary replacement for Michael Montoya
Hesler, Janie	Special Education Coordinator District Office	40 hrs/week	Range 33 Step A	Grant	2/4/05 – 6/30/05	Temporary replacement for Bonnie Mullen

### 3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Solorio, Erica	Child Development Center Assistant West Hills College Coalinga 19 hrs/week, 12 mo/year Range 23, Step B Grant funded	Child Dev. Center Associate Teacher West Hills College Coalinga 19 hrs/week, 12 mo/year Range 30, Step A Grant funded	1/25/05	Replacement for Anita Hatcher

### 4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date	Additional Information
Limon, Estrellia	Custodian San Joaquin Child Development Center	2/4/05	Release during probation
Montoya, Michael	Food Service Manager/Cook West Hills College Coalinga	2/4/05	Resignation date extended from 2/1/05
Oxford, Laura	Custodian West Hills College Coalinga	1/20/05	Resignation