
WEST HILLS COMMUNITY COLLEGE

PROGRAM

INSTRUCTIONAL SUPPLIES

It shall be the policy of the Board to supply each teaching staff member with the supplies, materials, and equipment necessary for the implementation of each course of study and each student with the supplies and materials he or she needs for the successful completion of courses of study which are part of the curriculum.

Exception to this policy shall be:

1. Where individualized and non-reusable clothing or equipment is required for reasons of safety, health or the protection of District property, the student will be requested to provide his/her own clothing or equipment which shall meet standards set by the college. Such standards shall be those reasonably related to the considerations of safety, health and protection of property.
2. Where a student prepares a useful item which he/she is permitted to keep, he/she shall pay the District the cost of the material used.
3. Where a piece of equipment is so unique that it typically would not be owned either by the college or a student, the student may be asked to rent or purchase such an item.

Board approval date: _____